



The TCI Ports Authority Sponsorship Letter 2021, include key transparency requirements for the operation of the Board. As outlined in the letter the Board is required to make public, summary information of its meetings and decisions, following each meeting.

The Chairman, Directors, Management, and Staff of the Ports Authority are committed to maintaining this level of transparency and hereby present a summary of our last meeting.

### **PORTS AUTHORITY BOARD OF DIRECTORS MEETING #3-22**

**INTRODUCTION** - The Board of Directors met at Department of Disaster Management and Emergency Conference Room on March 24<sup>th</sup>, 2022.

Directors present at this meeting were: **Appointed Directors:** Urban Jason Francis (Chairman), Artavia Bassett (Deputy Chair), Correy Forbes, Derek Rolle, E Lavardo Ewing, **Ex-officio Directors:** Chawa Williams, Collector of Customs; Garvin Thomas, (Director of Public Works); Delton Jones; (Director of Ports); and Paula Myers (Board Secretary). DPS/Emilio Seymour attended the meeting on behalf of PS/ Althea Been PS/Ministry of Immigration & Border Services;

The following Director (s) was absent: Athenee Harvey-Basden ( PS/Finance)

The Financial Controller, Ms. Sarhea Rigby, Shawna Lewis, Deputy Director of Ports and Senior Management Staff (Deleria Simms, Walter Hanchell, Dorothy Malcolm, Paula Stewart, Dwayne Simons, Dudley Been, Sharonna Walkin) participated in the meeting by invitation from the Chairman

### **SUMMARY OF MEETING OUTCOMES**

#### **PRESENTATION OF THE 2022/23 TO 2024/25 STRATEGIC PLAN**

The Deputy Director and Director of Ports presented the 2022/23 to 2024/25 Strategic Plan for consideration by Directors. The presentations focused on key issues to be addressed during the period of the Plan; and a Results Framework, which outlined work plans and resource requirement to address these issues. Subsequently, Directors extensively discussed the issues and work plans contained in the Plan before approving the Plan to guide the activities of the Ports Authority over the next few years.

#### **DIRECTOR'S OPERATIONS REPORT**

1. Directors received a report on port operations, which noted no Covid-19 impacts. However, the Covid-19 Vaccination Policy remains in place.
2. Management informed Directors that the 2022/23 Budget Challenge Meeting with the Ministry of Finance was held on March 11<sup>th</sup>, 2022 and presented the agreed key budgets parameters, which were generally consistent with those previously approved by the Board.
3. Management presented a report on a meeting held with stakeholders on March 9<sup>th</sup>, 2022 to discuss issues affecting operations at South Dock Provo, including port congestion and harsh working

conditions. Management advised that a few short-term measures such as emergency container yard grading and a plan to reduce the number containers with long dwell times from the port were agreed.

4. Directors discussed and agreed a plan to finalize the draft report from the Sustainable Stevedoring Services Consultancy; including presentations to the Board, government officials and stakeholders. It was proposed that the presentations should take place before the end of April.
5. Directors received a report on ongoing contacts with the Ministry of Immigration and Border Services in several areas: Capital Projects Reporting and progression of Cabinet Papers.

## CAPITAL PROJECTS REPORT

1. A Summary of Capital projects was presented as follows:

Island/ Project	Status
<b>Grand Turk</b>	
1. Refurbishment to Ro/Ro Ramp	This project was deferred until 2022/23.
2. Refurbishment of Port Office	The project appraisal is completed and the project is included in the draft 2022/23 Budget
<b>South Caicos</b>	
1. Port Rehabilitation Contract	The project is under implementation and on time for completion in July 2022 in accordance with contract.
2. Container Yard Pavement Project	This project was tendered and is at the final price evaluation stage.
3. Office Refurbishment Project	The project is under implementation, with completion scheduled for early April
4. Dredging Project	Arrangements for appraisal of the project which is to be included in 2022/23 budget are being progressed
<b>North Caicos</b>	
1. Bellefield Landing Dredging Project	This project is at pre-construction place, which is expected to commence shortly.
2. Construction of Office Block/ Welcome Center	This project is under implementation, within budget and is on track for a July 2022 completion date, in accordance with the contract.
3. Civilian Safety (Boat Slips) Project	The project tender closed February 23 <sup>rd</sup> , 2022, the tenders are current being evaluated.
4. Master Plan	Arrangements to procure consultancy services to appraise phase 2 of the Masterplan are being finalized.
<b>Providenciales</b>	
1. Geotechnical Survey of South Dock	The final report has been received; close-out arrangements have commenced.
2. South Dock Maintenance Dredging	This project is completed.
3. Phases 1 and 2 Redevelopment	The project tender closed February 3 <sup>rd</sup> , 2022; the tenders are currently being evaluated.
4. Design of Fuel Mooring System	The project was deferred until 2022/23
5. Construction of Port Office Building	The project tender closed February 23 <sup>rd</sup> , 2022; the tenders are currently being evaluated.

## FINANCIAL REPORTS

The financial report for February 2022 was presented by the Financial Controller. The financial highlights were as follows.

1. Income was \$661,284 (compared with a budget of \$410,132) and expenditure was \$285,865 (compared with an estimate of \$251,082).
2. Net operating income was \$305,207 (compared with a budget estimate of \$88.838). A transfer of \$70,212 was made to TCIG.

3. Total assets and matching Total Liabilities and Equity were \$13,843,320

Year to date budget performance highlights were as follows:

1. Income of \$6,0736,342 against a budget of \$5,012,917, reflecting a variance of 34%; with 1 month left in the financial year
2. Total expenditure was \$2,969,530 against a budget of \$3,600,043 for a variance of 18%
3. Total transfer to TCIG was \$772,33
4. Net Operating Income was \$2,988,817, compared with a budget of \$640,543 (a variance of 367%).

**DATE FOR THE NEXT MEETING**

The Board scheduled its next meeting for April 26/27, 2020 to be held on South Caicos.

**Delton Jones**  
**Director of Ports**  
**March 25, 2022**