

Date 21st October 2024

REQUEST FOR QUOTATION

To Carry Out condition survey of the Pier at South Dock, Grand Turk

Re-Issue

BACKGROUND

The Ports Authority of the Turks and Caicos (PATCI) is a government statutory body which is responsible for the safe and secure management of the ports in the Turks and Caicos including South Dock, Grand Turk and Dean's Dock in Salt Cay.

REQUEST FOR QUOTATIONS

The PATCI is requesting quotations from service providers (firms or individuals) with relevant business licence and experience to carry out a condition survey of the pier at South Dock, Grand Turk and make recommendations on remedial repairs, including preparing scope of works, design and specifications, and costing.

SCOPE OF SERVICES & METHODOLOGY

The selected consultant would advise on the improvement works necessary to carry out remedial repairs of the pier. The engagement will involve an inspection of the underside of the pier to observe structural defects. This will be followed by research and recommendation for possible solutions to repair the defects. Once approved, a scope of work to carry out the remedial repairs should be prepared along with designs and specifications, and bill of quantities.

The consultant will be provided a Work Order or Small Contract to carry out this engagement.

The designs will be to TCI Building Codes, however, if there are no specific design standards, all design parameters should follow best internationally accepted standards.

OUTPUT/DELIVERABLES

The requirement is for a full set of design drawings, including structural drawings, detailed specifications with bills of quantities suitable for issuing as a tender document using the General Conditions of the International Federation of Consulting Engineers' ("FIDIC") Conditions of Contract for Construction, First Edition 1999 (often called the "Red Book").



SCHEDULE

The repairs to the pier are required urgently. It is intended to tender the construction of the works in the latter part of the current TCIG financial year, during January / February. This will be based on the deliverables prepared by the consultant.

The Consultant should confirm this program is achievable with the current staffing and workload. It is expected that the condition survey, structural survey, outline work list and preliminary costing presented within (4-5) four – five weeks of engagement. The complete package of tender documents including estimates, procedure and other schedules should be submitted by the consultant within a further two weeks, in total (7-8) weeks.

TEAM

Project Leader with at least 10 years' Engineering/Architectural/Building Design in the Turks and Caicos or similar islands. The Project Leader should be professional qualified.

A Structural Engineer with at least 10 years' although this team member could be omitted if the Project Leader has adequate experience.

Other technical staff as identified by the consultant to complete the assignment should be justified.

FINANCIAL AND PAYMENT

It is expected that the consultant will provide a proposal giving the tasks assigned to each team member, their inputs multiplied by their rate to give a value of the total proposal cost to complete the work specified in the required time (see example below). The consultant's rate should include all expenses and overheads. The consultants bid should include an estimate of reimbursable expenses.

No	Activity/task (please give full details)	Team Member	Position and qualifications	Rate/hour	No of Hours	Total
1	Topographic Survey of Site	Joe Doe	Surveyor	\$60	4	\$240
2	Preliminary Designs	Jane Smith	Team Leader	\$100	8	\$800
3						
x	Etc etc					
	Expenses					
	Airfares to Grand Turk			\$50.00	2	\$100
					Grand Total	\$x,xxx

Payment will be made according to the following schedule:

- 20% mobilization
- 35% on submission of the condition survey, structural survey, outline work list and preliminary costings.



- 25% on submission of the complete tender package and estimate of the value of the Works.
- 20% after bids have been received and all queries from bidders responded to and evaluation of bids is completed

EVALUATION

The RFQs that are received would be evaluated based on the following criteria:

Technical Team Members Experience	30%
Proposal/ program of work	25%
Price	45%

RESPONDING TO THE RFQ

The required services are needed immediately

It is advised that interested service providers should make arrangements to visit South Dock, Grand Turk to inspect the project area to get a better understanding of the project.

In submitting quotation, prospective bidders should submit the following

Complete Table Input of Technical Team Members

A completed BOQ (all cost must include materials, labor, and profit)

Valid Business license and Registration to operate within the TCI

A Program of works schedule (POW) outlining duration of works

CONTACT INFORMATION

Request for additional information and to arrangement a visit to the site should be sent to:

Dwayne Simons,
Ports Engineering Manager
Ports Authority, Turks & Caicos Islands
South Dock, Grand Turk
Mobile: (649) 333-4576
Email: dsimons@ports.tc

SUBMISSION OF RESPONSE TO RFQ

Proposals should be submitted by **12:00 p.m. Friday, November 22th, 2024**

By envelope or email bearing the proposals should be marked as follows:

“Condition survey of the Pier at South Dock, Grand Turk”

Addressed to:

Dwayne Simons,
Ports Engineering Manager



@ports.tc

Ports Authority, Turks & Caicos Islands
South Dock, Grand Turk
Mobile: (649) 333-4576
Email: dsimons@ports.tc



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