



The TCI Ports Authority Sponsorship Letter 2022/23, include key transparency requirements for the operation of the Board. As outlined in the letter the Board is required to make public, summary information of its meetings and decisions, following each meeting.

The Chairman, Directors, Management, and Staff of the Ports Authority are committed to maintaining this level of transparency and hereby present a summary of our last meeting.

PORTS AUTHORITY BOARD OF DIRECTORS MEETING #13-22

INTRODUCTION - The Board of Directors met at the former Chief Minister's Building, Pond Street, Grand Turk.

Directors present at this meeting were: **Appointed Directors:** Tueton William (Chairman), Crosley Bain, Dennis Swann and Tracy Parker Gray **Ex-officio Directors:** Athenee Harvey- Basden (PS/Finance), Chawa Williams, Collector of Customs, Mark McAulay, (Acting Director of Public Works), Shawna Lewis; (Acting Director of Ports); and Paula Myers (Board Secretary).

The following Director was absent: Althea Been (PS/Ministry of Immigration & Border Services), Delton Jones (Director of Ports), and Kesha Gardiner (Deputy Chair).

The Financial Controller Sarhea Rigby participated in the meeting by invitation from the Chairman.

SUMMARY OF MEETING OUTCOMES

DIRECTOR OF PORTS' OPERATIONS REPORT

1. Directors received a summary report on the meeting management held with the representatives from Provo Stevedoring Limited in December to discuss further the congestion at South Dock and other additional suggestions to better the operations. Directors discussed further the timelines and cost implications to move forward with the suggestions addressed. Management noted that cost provisions were included in the FY 23/24 draft budget. It was agreed for the Chairman to host a meeting with the Provo Stevedoring Limited and other stakeholders to discuss development plans for South Dock, Providenciales.
2. Management provided an update on the current workplans for Bellefiled Landing that covered the refurbishment work of the temporary dock in the vicinity of the Welcome Center and the status of the RFQ's for the garbage removal, relocation of the parking and the design and costing of a timber gazebo for the rental car companies.
3. Directors were updated on the ports' plans to restore Cedar Park, South Caicos to a community facility. Management noted that a meeting was held with staff of PWD on similar work plans that they are proposing for South Caicos and the avoidance of duplication.
4. Directors were notified of the UK Department of Transport's Security Audit of the TCI ports, which will take place in March of April of 2023. The Directors approved engaging an

independent expert to review the ports' security operations in February to give feedback before the DFT audit.

5. Directors were notified of the Proxy IMO Instrument Implementation (III) Code Audit of the Turks and Caicos Islands. Directors were updated on meetings held with ports' management along with other maritime sector stakeholders and the UK Maritime and Coastguard Agency (MCA) and the Foreign and Commonwealth Development Office (FCOD). Management noted the specific areas of interest to the Ports Authority in the audit. It was agreed that management will keep the Board informed on preparation for the audit.
6. Directors were updated on the property related matters approved by Cabinet at its meeting held on November 24th. Directors suggested that Ports Authority look into purchasing property in the surrounding areas of the port in Providenciales.
7. Directors were updated on several Cabinet Papers of interest to the Ports Authority.
8. Management updated the Directors on a past promotional story published in InSide Marine that captured development plans of the port. It was agreed to do a follow up story to capture developments from the last publication and to appear on the show Financially Speaking hosted by Drexwell Seymour to build awareness of the Ports Authority.

FINANCIAL REPORTS

The Financial Controller presented the Financial Reports for November 2022. The highlights were as follows:

1. Income was \$714,452 (compared with a budget of \$613,476) and recurrent expenditure was \$323,480 (compared with a budget of \$336,439).
2. Net operating was \$140,973 compared with a budget of \$27,037.
3. Total assets matched total liabilities at \$14,995,547.

PRESENTATION OF 2023/24 DRAFT BUDGET

Management presented and referred the draft 2023/24 budget, which was previously considered by the Finance and Audit Subcommittee on December 6th, 2022 for approval by the Board of Directors.

Directors approved the 2023/24 draft budget for submission to the Ministry of Finance.

It was noted that the budget will be adjusted following recording of actual revenue figures and budget meetings with the Ministry of Finance. Management will appraise the Board on developments pertaining to finalization of the budget in the coming months.

DATE OF NEXT MEETING

The Board agreed to hold its next board meeting in Providenciales on January 26th, 2023.

Shawna Lewis
Director of Port (Acting)
December 18, 2022