



The TCI Ports Authority Sponsorship Letter 2022/23, include key transparency requirements for the operation of the Board. As outlined in the letter the Board is required to make public, summary information of its meetings and decisions, following each meeting.

The Chairman, Directors, Management, and Staff of the Ports Authority are committed to maintaining this level of transparency and hereby present a summary of our last meeting.

### **PORTS AUTHORITY BOARD OF DIRECTORS MEETING #7-23**

**INTRODUCTION** - The Board of Directors met Virtually on July 27<sup>th</sup>, 2023

Directors present at this meeting were: **Appointed Directors:** Tueton Williams (Chairman), Crosley Bain, Dennis Swann and Tracy Parker **Ex-officio Directors:** Althea Been (PS/Ministry of Immigration & Border Services), Linda Malcolm, Acting Collector of Customs, Delton Jones; (Director of Ports); and Paula Myers (Board Secretary).

The following Directors were absent: Athenee Harvey (PS/Ministry of Finance, and Garvin Thomas Director of Public Works)

### **SUMMARY OF MEETING OUTCOMES**

This report covered the period May 31<sup>st</sup>, 2023 to July 20<sup>th</sup>, 2023

#### **Highlights**

- The 2022/23 Annual General Meeting was held on June 22, 2022.
- The Chairman, Financial Controller and Assistant Collector of Customs attended the Port Management Association of the Caribbean (PMAC) Annual General Meeting in Antigua during June 28-30, 2023.
- The Ports Authority won the Nova Port Cup as the best performing PMAC member port during 2022.
- The South Caicos Port Pavement project was completed.
- The boat slips were shipped to North Caicos.
- The auction of the West Caicos Containers was completed and the containers are currently being removed from the port.
- Acquisition of the Grand Turk Port Office Building was completed.
- Contracting for 3 additional sub-projects under the redevelopment of South Dock Provo was completed.

#### **Lowlights**

Supply chain disruption at South Dock, Providenciales during June 23<sup>rd</sup> weekend due to a navigation hazard in the shipping channel.

#### **DIRECTOR OF PORTS OPERATIONS REPORT**

1. Directors were updated on several work plans to alleviate congestion at South Dock; and welcomed the report that the Customs Department auction the West Caicos was completed; and furthermore that the containers and some of the abandoned vessels were removed from the container yard.
2. Management informed the Board that Requests for Quotations (RFF) to: remove the remaining boats; and for the clean-up the container yard were issued.

3. Following a report from Management, Directors discussed the recent disruption of the shipping channel at South Dock, Provo; and requested management to liaise with regional ports to learn how similar incidents are handled; and also seek to procure liability insurance.
4. Directors were pleased that the acquisition of the Grand Turk Ports Office Building was completed.
5. Management provided an update on the status of several remaining property acquisition work plans.
6. Management informed Directors that there was no progress to report on possible involvement in the Ports Authority in the management of Heaving Down Rock.
7. Directors welcomed a report on participation of the Ports Authority in progressing capital projects included in the budget of the Ministry of Immigration and Border service; noting in particular inputs to the Ministry's Capital Projects Register and a supplementary appropriations request for the redevelopment of South Dock.
8. Management informed the Board that Ports Authority was engaged in several work plans with government departments: national disaster preparedness, national biosecurity awareness and planning and the multi-agency working ground mandated by Cabinet to prepare regulations to regulate trade with Hispaniola.
9. The Chairman provided an update on his recent participation in the PMCA AGM. The Director and Chairman spoke about the accomplishment of the Ports Authority.
10. Directors discussed the requirement set out in the Sponsorship Letter to keep the public informed of port activities and the benefits to be derived from same. It was agreed by all that more can be done to inform the general public of such and to use various social media platforms to accomplish this objective. Additionally, the Chairman agreed to utilize his platforms to share information in the first instance and to be determined how to further capitalize this going forward.
11. Management elaborated on several potential works plans (waste reception, MET, Marine Safety Code, mass rescue, transportation of LPG containers) involving the UK/MCA resulting from participation in 2023 Red Ensign Conference /Coastal State Forum.
12. Directors approved referring consideration of the 2023 Compensation Survey and several staff positions in the 2023/24 Budget to the HR Committee, following which a report would be made to the full Board.

## **FINANCIAL REPORTS**

Management presented the Financial Reports for June 2023 and 1<sup>st</sup> Quarterly Finance Report for 2023/24. The highlights were as follows:

### *June Financial Report:*

1. Income was \$892,036, compared with a budget of \$691,200; reflecting a 29% variance or \$200,336; due to increased imports for the construction sector on barges. Recurrent expenditure was \$437,378, compared with an estimate of \$845,168; reflecting a 48% variance or a difference of \$407,790, mainly due to savings in personnel emoluments and delays in commencement of several maintenance work plans.
2. Net operating income was \$204,657, compared with a budget estimate of \$-403,468, reflecting the increase in imports on barges and savings in personnel emoluments and delays in maintenance work plan.
3. Total assets and matching Total Liabilities and Equity were \$15,232,509.

### *1<sup>st</sup> Quarter Financial Report:*

1. Income was \$2,469,279, compared with a budget of \$2,068,900, reflecting a 19% variance or + \$400,378; due mainly due increased in imports for the construction sector on barges
2. Total expenditure was \$1,009,753, compared with a budget of \$1,659,859 a variance of 39% or- \$650,116; due to delay in recruiting to fill vacant positions and commencement of several maintenance work plans
3. A net surplus of \$709,544 was recorded at the end of the first quarter; and Total Liabilities and Equity were \$15,232,509

## **CAPITAL PROJECTS REPORT**

Management presented the a report on capital projects, according to each port (by island), as follow:

### **Grand Turk**

1. The business case for the Grand Turk Infrastructure Refurbishment and Development, with a budget of \$570,000, was finalized.

### **South Caicos**

1. The South Port Pavement is completed. It is however proposed to carryout some minor repairs to the bulkhead and include some basic stripping before opening the port.
2. Caribbean Environmental Designs Associates (CEDA) was engaged to prepare a prepare a masterplan for Cedar Park. It is envisaged the master plan will be completed with 2 months; and will inform sub-projects to be included in the South Caicos Port Development project.
3. The business case of the South Caicos Port Development project, with a budget \$400,000, has been finalized

### **North Caicos**

1. The Bellefield Landing dredging project remains under implementation.
2. The ITT to sell the sale which resulted from the Port is being finalized the sand.
3. The Bellefield Landing Civilian Safety (Boat Slips) Port is under implementation, it is envisaged that the boat slips would be installed by the end of the summer, including pavement of the bulkhead.
4. The business case for Bellefield Landing Master Plan, Phase 2 is being finalized, \$500,000 is included in the Capital Budget to implement sub-projects (construction gazebo, boat ramps and water sports building) based on the masterplan.
5. An RFQ has been issued to remove sunken vessel from Bellefield Landing turning basin

### **Providenciales**

1. The Office block project is under implementation
2. The Infrastructure Committee has been working arduously with contractor to finalize the designs for phases 1 and 2 of the redevelopment project is completing the final designs. The preparation of the EIA/EMP is ongoing.
3. Contracts for the following sub-projects related to the redevelopment of South Dock have been finalized:
  - Consultancy to design south dock fuel discharge mooring
  - Technical support for phases 1 and 2 of the redevelopment of south dock, project
  - Consultancy services to prepare design and costs for phases 3 and 4

## **DATE OF NEXT MEETING**

Directors agreed to meet on August 31<sup>st</sup>, 2023 in Providenciales

**Delton Jones**  
**Director of Port**  
**July 30, 2023**