

The TCI Ports Authority Sponsorship Letter 2024/25, include key transparency requirements for the operations of the Board. As outlined in the Letter, the Board is required to make public, summary information of its meetings and decisions, following each meeting.

The Chairman, Directors, Management, and Staff of the Ports Authority are committed to maintaining this level of transparency and hereby present a summary of the last meeting.

PORTS AUTHORITY BOARD OF DIRECTORS MEETING # 7 -24

INTRODUCTION - The Board of Directors met virtually on July 24th, 2024.

Directors present at this meeting were: *Appointed Directors*: Tueton Williams, (Chairman) Dennis Swann (Deputy Chairman), Crosley Bain, Shawonda Gardiner, and Tracy Parker: *Ex-officio Directors*: Richard Gibbs (Acting Collector of Customs), Delton Jones; (Director of Ports); and Paula Myers (Board Secretary).

Directors absent from the meeting: Athenee Harvey (PS/Ministry of Finance; Althea Been (PS/Ministry of Immigration & Border Services) and Mark McAulay (Acting Director of Public Works),

The Financial Controller, Ms. Sharea Rigby and IT Manager, Mr. Devereaux Malcolm participated in the meeting by invitation from the Chairman. A team from CFAL consisting of Mr. Angelo Butler and Ms. Shana Darville also participated in the meeting by invitation from the Chairman.

SUMMARY OF MEETING OUTCOMES

The Ports' Operations Report covered the period June 13th to July 18th, 2024, 2024

Highlights of the were period:

- The Annual General Meeting was held on June 13th, 2024
- Deputy Chairman Swann and Deputy Director Lewis attended the PMAC Annual General Meeting in Suriname during June 26th to 28th, 2024
- Phase 1 of the redevelopment project made remarkable progress: with completion sheet piling works and dredging the new pier has been back-filled and installation of the wailing beam and tie rods has commenced.
- Several positive exchanges were held with the Crown Land Secretariat on identifying lands for port development.
- The office block project continued towards completion during the summer: internal partitioning, tiling tile, prime painting of the roof and exterior walls have commenced, and external works such as drainage and construction generator house are ongoing. The arrival of the elevator is delayed. A request to extend the completion date of the project by 92 days (end of October) has been made with the Director of Contacts and PS/Finance.
- Construction of the Bellefield Landing Gazebo and Water Sports building commenced.
- Single Source Procurement requests have been made to the Procurement Office to extend the scope and duration of phase 3 and 4 design and the fuel mooring design sub-component of the redevelopment project.



PRESENTATION FROM BY THE TEAM FROM CFAL - Directors previously considered and approved support for the government's Citizen's empowerment policy through investment in Ports Authority' capital projects, related to Phase 3 and 4 of the South Dock Redevelopment Project. Whereas CFAL held a preliminary meeting with representatives of the Ports Authority on this matter, the Team from CFAL made a presentation on financial investment structures which might be considered to achieve Citizen's empowerment objective. Directors welcomed the presentation and agreed to consider it in more detail at the next Board meeting. A Policy on this matter would be prepared subsequently for consideration by the Minister with responsibility for the Ports Authority and the Government.

SUMMARY OF DIRECTOR'S OPERATIONS REPORT

1. Directors received a report from Management on the participation of the Ports Authority in the Statutory Bodies Salaries Review exercise, and noted progress that was made and the next steps in the review process.
2. The Board received a report on the participation in the Port Management Association of the Caribbean (PMAC) Annual General Meeting (AGM) in Suriname during June 26th to 28th , 2024; including reflections from Deputy Chairman, Dennis Swann who attended the AGM.
3. Management informed Directors of ongoing efforts to alleviate congestion at South Dock and discussed on hurricane preparedness measures for all ports.
4. Directors discussed and agreed to prioritize procurement of a long-term stevedoring services provider.
5. Directors discussed a request for introduction of new shipping services to Providenciales.
6. Director received an update on work plans to prepare for the upcoming III Code (Coastal State) Audit of the TCI's maritime compliance will take place later this year. Directors were advised that a bidder has been identified to procure Aids to Navigation, which should be in country by September for installation well before the audit.
7. Directors approved a request from Management to publish an RFQ for consultancy services to undertake research and make proposals on persons who have made important contribution to the maritime or shipping sector who may be considered for ports to be named after.
8. Management provided Directors with an update on periodic discussions with the government on the Ports Authority's involvement in management of Heaving Down Rock. It was noted that Ports Authority carried out a safety audit of the facility and this might be the best avenue for continued engagement in the management of the facility.
9. Management reported on exchanges with the Crown Land Secretariat to identify lands for port development; and noted the next steps to advance this work plan.
10. Directors approved the recommendation of the panel assembled to interview candidates for the HRM.
11. Directors received a presentation from the IT Manager and subsequently endorsed a proposal to introduce Starlink Satellite Internet; and supported a new work plan on development of a Maritime Single Window, to digitize the interface with vessels calling at the ports.

FINANCIAL REPORT

The Financial Controller presented the June Financial Report. The highlights of this report were:

- i. Recurrent Income of \$1,094,232 which is 22% higher than estimates \$895,290
- ii. Total recurrent expenditures for the period were \$403,745 which was 29% lower than estimates of \$566,865
- iii. Net operating surplus was \$440,487 compared with an estimate of \$78,425
- iv. Total liabilities and equity were \$20,606,127



CAPITAL PROJECTS REPORT

1. Appraisal of remedial refurbishment to the piers in Grand Turk is ongoing. An RFQ to carry out these remedial works would be launched by the end of July.
2. The designs and costs of the Grand Turk port office building are being updated in anticipation of re-tendering the project during the second half of the year.
3. The RFQ to prepare designs and costing for Cedar Park, South Caicos has been re-issued. Evaluation of bids should take place shortly.
4. Design and costing are currently being undertaken for repairs to the South Caicos port office building and landing. An RFQ to carry out these remedial works would be launched by the end of July.
5. The Contracts for construction of the Bellefield Landing Gazebo and water sports building have been signed; project commencement should take in early August for both projects to be completed with 6 months.
6. The appraisal of the Bellefield Landing boat ramps is ongoing.
7. The RFQ to remove sunken vessels from the turning basin has been re-issued.
8. The adjusted gangway for the boats slips has been manufactured and is currently being shipped to the TCI. It will be installed as soon as possible, following arrival.
9. A request for approval to extend the scope Office Block Project (inclusion of additional drainage features, expand the size of the car park, incorporate renewable energy and update the electrical supply) and completion date (to end of October) for the project was submitted to the Procurement Office.
10. Phase 1 of the redevelopment project continues to make remarkable progress: sheet piling work for the new pier and ro-ro ramp are completed; the dredging of the turning cycle and in-filling of the new pier has commenced. Installation of the wailing beam and tie-rods have commenced.
11. A request to extend the scope of duration of appraisal of phase 3 and 4 and the fuel mooring consultancy has been submitted to the Procurement Office.

DATE OF NEXT MEETING

The next regular Meeting will be held Virtually on July August 29th

Delton Jones
Director of Ports
August 22, 2024



