



The TCI Ports Authority Sponsorship Letter 2022/23, include key transparency requirements for the operation of the Board. As outlined in the letter the Board is required to make public, summary information of its meetings and decisions, following each meeting.

The Chairman, Directors, Management, and Staff of the Ports Authority are committed to maintaining this level of transparency and hereby present a summary of our last meeting.

PORTS AUTHORITY BOARD OF DIRECTORS MEETING #5-23

INTRODUCTION - The Board of Directors met at the Head Office in Provo and Virtually on June 1, 2023

Directors present at this meeting were: **Appointed Directors:** Tueton Williams (Chairman), Keshia Gardiner (Deputy Chairman), Crosley Bain, Dennis Swann and Tracy Parker **Ex-officio Directors:** Chawa Williams, Collector of Customs, Delton Jones; (Director of Ports); and Paula Myers (Board Secretary).

The following Directors were absent: Athenee Harvey (PS/Ministry of Finance, Althea Been (PS/Ministry of Immigration & Border Services) and Garvin Thomas Director of Public Works)

The Financial Controller Sarhea Rigby participated in the meeting invitation from the Chairman.

SUMMARY OF MEETING OUTCOMES

This report covered the period April 26th 2023 to May 31st, 2023

Highlights

- The 2023/ 24 Budget was approved by the House Assembly
- South Dock Redevelopment Project featured prominently in the Citizens' Guide to the 2023/24 Budget
- The Bellefield Landing Boat slips arrived in the TCI
- Auction of the West Caicos Containers commenced
- Favorable port security audit reports received.

Lowlights

Delays in several property acquisition workplans.

DIRECTOR OF PORTS OPERATIONS REPORT

1. Directors were updated on several work plans to address congestion at South Dock; and welcomed progress being made by Customs Department to auction the West Caicos containers.
2. Directors reiterated that Port Safety was a high priority and that the existing Ports Authority's Safety Plan should be operationalized. Directors also approved for the Ports Authority to facilitate a Seacor Island lines safety audit of its operations at South Dock, Provo.
3. Management provided an update on the status of current property acquisition work plans. Directors elaborated on the policy; and stressed the need for clarity of the policy of acquiring lands in the vicinity of ports, particularly on Providenciales, for future development.

4. Management noted that the results of the recent port security audit, held during the of March 27th, 2023 week, was very favorable. Management also presented the key observations from the audit and proposed to develop an action plan to address the areas highlighted for follow-up action.
5. Management presented the salient points of the approved 2023/24 Budget; and the 2023/24 Sponsorship Letter.
6. Directors received a report and endorsed arrangements being made to host the 2022/23 Annual General Meeting, on June 22, 2023.
7. Directors discussed potential involvement of the Ports Authority in the operations of Heaving Down Rock, Provo.
8. Directors expressed pleasure in participation in International Day of Women in Maritime on May 18th, 2023 [observances held March 26th], and proposed to engage with staff on ways enhance this activity in future years.
9. Management provided a report on the Director's participation in the Red Ensign Conference 2023/ Coastal State Forum. Several work plans in the area of port marine safety were identified for follow-up action involving the Ports Authority and other stakeholders. The Director noted UK support to implement these work plans was possible and stressed the need for recruit of the Harbor Master to lead the Ports Authority's work in this area.
10. Management provided updates on several ongoing HR Related work plans.
11. Directors received status reports on active capital projects. In particular, Directors were advised that additional funds would need to be allocated to Redevelopment Project during the financial year. It was agreed to write to the Ministry on this matter. It was also noted that the Grand Turk Port Office Refurbishment Project was defunded by the government. Directors sought clarity as to the reasons for the defunding of the Grand Turk Refurbishment Project.
12. Directors agreed to hold an Infrastructure Committee meeting during June 4th week to review progress of phase 1 and 2 of the Redevelopment Project; and program funds allocated in the 2023/23 to Bellefield Landing and South Caicos Port projects.

FINANCIAL REPORTS

The Financial Controller presented the Financial Reports for April 2023. The highlights were as follows:

1. Income was \$708,664, compared with a budget of \$646,550; reflecting a 10% variance due increase in arrival of barges. Recurrent expenditure was \$228,409, compared with an estimate of \$376,794; reflecting a 39% variance, mainly due to savings in personnel emoluments.
2. Net operating income was \$480,524, compared with a budget estimate of \$19,756, reflecting the increase in barge arrivals and savings in personnel emoluments.
3. Total assets and matching Total Liabilities and Equity were \$15,059,252.

DATE OF NEXT MEETING

The Board noted its next meeting would be the Annual General Meeting on June 22, 2023.

Delton Jones
Director of Port
June 4, 2023