



The TCI Ports Authority Sponsorship Letter 2022/23, include key transparency requirements for the operation of the Board. As outlined in the letter the Board is required to make public, summary information of its meetings and decisions, following each meeting.

The Chairman, Directors, Management, and Staff of the Ports Authority are committed to maintaining this level of transparency and hereby present a summary of our last meeting.

### **PORTS AUTHORITY BOARD OF DIRECTORS MEETING #6-22**

**INTRODUCTION** - The Board of Directors met at the Ports Authority Office, South Dock, Providenciales/ Virtually on June 23<sup>rd</sup> , 2022.

Directors present at this meeting were: **Appointed Directors:** Urban Jason Francis (Chairman), Artavia Bassett (Deputy Chair), Correy Forbes, Derek Rolle, E Lavardo Ewing, **Ex-officio Directors:** Athenee Harvey-Basden ( PS/Finance), Althea Been, PS/Ministry of Immigration & Border Service; Delton Jones; (Director of Ports); and Paula Myers (Board Secretary).

The following Directors were absent: Garvin Thomas, (Director of Public Works) and Chawa Williams, Collector of Customs

The Financial Controller, Ms. Sarhea Rigby, participated in the meeting by invitation from the Chairman

### **SUMMARY OF MEETING OUTCOMES**

#### **DIRECTOR'S OPERATIONS REPORT**

1. Directors received a report on the Ports Authority's involvement in the government's response to the fire on Carnival Freedom on May 26<sup>th</sup> and post-incident meetings focusing on lessons learnt and development of a response plan for future maritime incidents.
2. Management provided a briefing on the Director of Ports' planned attendance of Red Ensign Group (REG) Conference in the Isle of Mann during July 16-23, 2023, as part of the TCI contingent.
3. Directors were pleased that the Cabinet had approved acquisition of parcel # 50303/10 on North Caicos for future ports development and noted plans to seek approval for acquisition of further parcels on other islands from similar purposes.
4. The Board was appraised several matters pertaining to Ports Authority's work plans which are being progressed for Cabinet consideration by the Ministry of Immigration and Border Services and the Ministry of Tourism.
5. Directors accepted the recommendations from the panel appointed to evaluation bids received to lease space at Bellefield Landing.

6. The Board discussed the current status of the Bellefield Welcome Center Project, which is under construction and nearing completion. Managements was requested to prepare a report on: project completion, plans for opening and post-construction operations of the Welcome Center for consideration at the next Board Meeting.
7. Directors discussed and approved (as amended) a number of Human Resources proposals presented Management.
8. Directors welcomed a 'positive' update from the Collector of Customs (presented by the PS/Ministry of Immigration & Border Service) on plans to remove abandoned containers from South Dock, Providenciales.

## CAPITAL PROJECTS REPORT

1. A Summary of Capital projects was presented as follows:

Island/ Project	Status
<b>Grand Turk</b>	
<b>1. Refurbishment to Ro/Ro Ramp</b>	This project is included in 2022/23 Budget, and is listed for tendering in the Annual Procurement Plan (APP) during the first quarter (April to June).
<b>2. Refurbishment of Port Office</b>	The draft Invitation To Tender (ITT) was submitted to Procurement Office.
<b>3. Main Berth Repair</b>	This project is included in 2022/23 Budget, and is listed for tendering in the Annual Procurement Plan (APP) during the third quarter (October- December).
<b>South Caicos</b>	
<b>1. Port Rehabilitation Contract</b>	The project is under implementation and is on time for completion in accordance with the contract.
<b>2. Container Yard Pavement Project</b>	The project is under implementation and on time for completion in accordance with contract; efforts are being made to secure approval for us a parcel of Crown Land to erect the project asphalt plant.
<b>3. Dredging Project</b>	This project is included in 2022/23 Budget, it is at an advanced state of appraisal and is listed for tendering in the Annual Procurement Plan (APP) during the first quarter (April to June). The
<b>North Caicos</b>	
<b>1. Bellefield Landing Dredging Project</b>	This port is ongoing: the clean-up of the Bellefield Landing Turning basin is nearing completion; and with the approval of the sand mining licence the project extending to dredging of the mainly channel.
<b>2. Construction of Office Block/ Welcome Center</b>	See discussion at point #6 above.
<b>3. Civilian Safety (Boat Slips) Project</b>	The project tender closed February 23 <sup>rd</sup> , 2022, the tender evaluation is prolonged due to ending of the 2021/22 financial year without the contract being awarded. A revised business case has been prepared, price evaluation completed: it is anticipated that this contract would be approved by Cabinet shortly.
<b>4. Master Plan, phase 2</b>	An REQ to procure consultancy services to appraise phase 2 of the Masterplan has been published. Funding for phase 2 projects is included in the 2022/23 Budget. The project is included in the APP with tendering planned for the third quarter (October – December).
<b>Providenciales</b>	
<b>1. Phases 1 and 2 Redevelopment</b>	The project tender closed February 3 <sup>rd</sup> , 2022; the tenders are currently being evaluated. A revised business case has been prepared it is anticipated that this contract would be approved by Cabinet shortly.
<b>2. Design of Fuel Mooring System</b>	The project was deferred during 2021/23 and is to be funded from funds approved by the Government in its Development Fund for the

	redevelopment project. This project included in the APP with tendering planned for the second quarter (July to September)
<b>3. Construction of Port Office Building</b>	The project tender closed February 23 <sup>rd</sup> , 2022; the tenders are currently being evaluated. A revised business case has been prepared it is anticipated that this contract would be approved by Cabinet shortly.
<b>4. Phases 3&amp;4 Redevelopment (appraisal)</b>	This project is to be funded from funds approved by the Government in its Development Fund for the redevelopment project. This project included in the APP with tendering planned for the third quarter (October - December)
<b>5. Redevelopment Project Technical Support</b>	The project is to be funded from funds approved by the Government in its Development Fund for the redevelopment project. This project included in the APP with tendering planned for the second quarter (July to September)
<b>6. Container Yard Maintenance</b>	This project is included in the maintenance budget, an RFQ for the first phase of the project has been published; arrangement for a Framework Agreement are being progressed for urgent publication.

### **FINANCIAL REPORTS**

The financial report for April 2022 was presented by the Financial Controller. The financial highlights were as follows.

1. Income was \$723,769 (compared with a budget of \$757,416) and expenditure was 274,017 (compared with an estimate of \$432,95).
2. Net operating income was \$-50,248 (compared with a budget estimate of \$324,421).<sup>1</sup>
3. Total assets and matching Total Liabilities and Equity were \$14,539,465,786

**DATE NEXT MEETING** - The next meeting will be held in Providenciales on Wednesday, July 27<sup>th</sup>, 2022.

**Delton Jones**  
**Director of Ports**  
**June 26, 2022**

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<sup>1</sup> The result reflects transfer of \$500,000 to the government, following receipt of operating income of \$449,752