

SUMMARY OUTCOMES DOCUMENT PORTS AUTHORITY BOARD OF DIRECTORS MEETING # 12-24

The TCI Ports Authority Sponsorship Letter 2024/25 includes key transparency requirements for the operations of the Board. As outlined in the Letter, the Board is required to make public, summary information of its meetings and decisions, following each meeting.

The Chairman, Directors, Management, and Staff of the Ports Authority are committed to maintaining this level of transparency and hereby present a summary of the last meeting.

INTRODUCTION - The Board of Directors met on Providenciales on December 19th, 2024

Directors present at this meeting were: *Appointed Directors*: Tueton Williams, (Chairman), Tracy Parker, and Shawonda Gardiner; *Ex-officio Directors*: Delton Jones; (Director of Ports); and Paula Myers (Board Secretary).

Directors absent from the meeting: Dennis Swann (Deputy Chairman, Crosley Bain, Althea Been (PS/Ministry of Immigration & Border Services); Nordia Campbell (Budget Director/ PS/Ministry of Finance Representative) Nordia Campbell (Budget Director/ PS/Ministry of Finance Representative)Linda Malcolm, Collector of Customs and Garvin Thomas, Director, PWD,

Mr. Ohelus Higgs, deputizing for the Collector of Customs, Linda Malcolm and the Financial Controller, Ms. Sharea Rigby participated in the meeting by invitation from the Chairman.

SUMMARY OF MEETING OUTCOMES

The Ports' Operations Report covered the period November 28th to December 18th, 2024

Highlights of the period:

- The Ill Code Audit of the TCI's Maritime Sector took place during the period December 2nd to 6th, 2024.
- There has been an uptick in shipping with the start of the tourism season, Christmas holidays pending and increases in barges with building materials for the resumption of activities in the construction sector early in the new year.

DETAILED REPORT ON PORT OPERATIONS

1. Directors were informed of a current unstick in shipping at South Dock, Provo with start of the tourism season and Christmas holidays and increased imports of building materials for the construction sector. Management opined that increase in shipping at the single dock was challenging as staff try to provide the various categories of vessels reasonable berthing opportunity.
2. Directors received a report on the recent International Maritime Organization Instruments Implementation (Ill Code) Audit undertaken during December 2-6th, 2024. Based on the debriefing meeting at the conclusion of the



Audit, Management advised Directors that several findings can be expected in the Audit Report. Management further advised that addressing the findings would be prioritized in the work plan of the Marine and safety Division.

3. Management informed that Directors that relevant government departments are making progress on preparation of the International Ships and Port Facility Security (ISPS) Code Memorandum of Understanding (MOU) with the UK/Department of Transport; a draft MOU is being reviewed.
4. Management updated Directors on several work plans which are being progressed with assistance of the Ministry of Immigration and Border Services.
5. Directors were advised that a working group under the leadership of Deputy Shawna Lewis has been formed to plan the naming and opening of the Clinton Wilson Port Complex, which will take place on January 16th, 2025.
6. Management updated Directors on a recent visit to South Caicos, and opined that land acquisition for future development of the port needs to be prioritized to respond to an increase in shipping envisaged due to economic developments taking place on the island.
7. Directors discussed the current flooding on North Caicos and requested Management to prepare a Humanitarian Policy to guide future PATCI response to assist staff affected by natural disasters.

FINANCIAL REPORTS

1. Directors reviewed the performance of the 2024/25 recurrent expenditure Budget and approved cost neutral virements totaling \$115,000 between surplus and deficit budget accounts.
2. The Financial Controller presented that financial report for November 2024; highlighters were as follows:
 - I. PATCI recorded Revenue totaled \$1,056,213 which outperformed estimated revenue by \$271,183 or 35%. Income from barge arrivals attributed roughly \$617,386 or 59%; while general cargo and fuel imports attributed \$318,873, 30% and \$114,866 or 11% respectively of receipts.
 - II. Year to date, revenue was \$8,291,873, exceeding estimates by 27% or \$1,772,513.
 - III. Expenditure for the period in review was \$522,713 against a budget of \$523,202, basically on par with estimates.
 - IV. Year to date expenditure was \$3,633,281, 16% or \$700,609 below estimates.
 - V. Net Operating Income was \$283,520, which was \$271,692 higher than estimated because of the outperformance in revenue.
 - VI. Year To date net income was \$2,660,599 against a budget estimate of \$185,470.
 - VII. The Balance Sheet was \$22,500,529 compared with \$22,126,381 in the previous month.

CAPITAL PROJECTS REPORT

1. The time frame for the RFQ to expand and rehabilitate the main berth at South Dock, Grand Turk has been extended to December 20th; as only 1 bid was received by the original closing date (December 6th).
2. The consultancy to prepare designs and costing for Cedar Park, South Caicos is progressing; the consultant is progressing final designs and the BOQs.
3. A framework for collaboration between PATCI and PWD on projects on South Caicos has been agreed.
4. The time frame for the RFQ to expand and rehabilitate South Caicos port office building has been extended to December 20th; as only 1 bid was received by the original closing date (December 6th).



5. The construction of the Gazebo and water sports building at Bellefield Landing are ongoing; and should be completed by the end of the fiscal year.
6. The appraisal of the boat ramps and broad walk at Bellefield Landing are being finalized so they could be tendered early in FY 2025/26.
7. The sunken vessels (two [2]) have been removed from the Bellefield Landing turning basin.
8. Arrangements have commenced for procurement of the Bellefield Landing Pavement project.
9. The gangway at Bellefield Landing Boat Slips have been lowered; addressing a safety concern raised by the community.
10. The Invitation to Tender for construction of phase 2 of the Gatehouse at South Dock, Provo is currently being evaluated.
11. A contract has been awarded to procure furniture for the new port office.
12. The port office building is nearing completion: focus is on testing and connecting the electricity supply and external works (preparation of the yard for paving and landscaping).
13. Phase 1 of the redevelopment project is making remarkable progress: the bollards and fenders are being installed and installed, preparation of the container yard has commenced, as well preparation for electricity connection are ongoing. The contractor is estimating completion of this phase of the project by the end of March 2025.
14. The designs, concepts and costing for phase 3 and 4 are being finalized.
15. The designs, concepts and costing of the fuel mooring are being finalized.
16. Other projects associated with the redevelopment project which are being appraised, include: demolishing of the existing office building and construction of a Wi-Fi zone to improve ICT reliability as port functions are digitized.

DATE OF NEXT MEETING

The next Board meeting will be held January 30th, on Grand Turk

Delton Jones
Director of Ports,
January 2, 2025



